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| **RICS Assessment of Professional Competence (APC) Submission Template – 2018 pathways** |

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|  **Summary of Experience - Mandatory Competencies (1500 words in total)**  |

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| **Competency** | **Level** | **Summary of Experience** |
| Ethics, rules of conduct and professionalism | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |
| 2 | Provide a statement of the range of experience achieved and include real-life project/process example(s) relevant to this competency. |
| 3 | Provide a detailed statement of advice given and include real-life project / process example(s) where YOU have given advice. |

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| **Competency** | **Level** | **Summary of Experience** |
| Client care | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |
| 2 | Provide a statement of the range of experience achieved and include real-life project/process example(s) relevant to this competency. |

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| **Competency** | **Level** | **Summary of Experience** |
| Communication and negotiation | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |
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| Health and safety | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |
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| Accounting principles andprocedures | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |

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| **Competency** | **Level** | **Summary of Experience** |
| Business planning | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |

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| Conflict avoidance, management and dispute resolution procedures | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |

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| **Competency** | **Level** | **Summary of Experience** |
| Data management | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |

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| **Competency** | **Level** | **Summary of Experience** |
| Diversity, inclusion and teamworking | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |

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| Inclusive environments | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |

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| **Competency** | **Level** | **Summary of Experience** |
| Sustainability | 1 | Provide a statement of learning, linking wherever relevant to your CPD record. |

**Total word count for mandatory competencies (Maximum 1500 words): XXXX**

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| **Summary of Experience - Technical Competencies** |

**You are required to write a maximum of 4000 words in total for your technical competencies, this includes the core and optional competencies.**

Please complete the required number of competencies for your chosen pathway to the specified level.

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**Total word count for technical competencies (Maximum 4000 words) – XXXX**